CALL TO ORDER

Mayor Raffay called the February 3, 2025, meeting of the Green Township Committee to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: James DeYoung, Margaret "Peg" Phillips, Bader Qarmout, Michael Rose, and Mayor Virginia "Ginnie" Raffay

Also present: Mark Zschack, Township Clerk; Ursula Leo, Township Attorney; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Raffay requested a motion to approve the agenda.

Motion: DeYoung Seconded: Qarmout

Discussion: Phillips noted a correction on the roll call listing "Mayor" Phillips.

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Raffay opened the meeting for public comments. There being no public comments offered, Mayor Raffay closed Open Public Session #1.

CONSENT AGENDA:

- 1. RESOLUTIONS: None
- 2. *CORRESPONDENCE:* (Acceptance for Filing of the Following)
 - a. Notice of Frelinghuysen Township Land Use Board Public Hearing Scheduled for February 3, 2025, at 7:00 p.m.
 - **b.** Board of County Commissioners Resolution Adopted January 1, 2025, Reappointing Dr. William Truran Sussex County Historian
 - c. Borough of Hamburg Resolution Adopted January 22, 2025, Regarding Public Referendum to Continue Sussex County Farmland Preservation, Recreation and Open Space Trust Fund for an Additional 10 Year Time Period
 - d. Lafayette Township Resolution Adopted January 21, 2025, Accepting the DCA Calculations for the Fourth Round Affordable Housing Obligations
 - e. Stillwater Township Resolution Adopted January 21, 2025, for the Continuation of the Farmland Preservation, Recreation and Open Space Trust Fund
 - Board of County Commissioners Resolution Adopted January 8, 2025, 2025 Board of County Commissioners Municipal Liaisons
 - f. Board of County Commissioners Resolution Adopted on January 1, 2025, Reappointing William Joseph as the Official Town Crier for the County of Sussex
 - g. Sandyston Township Resolution Adopted January 14, 2025, In Support of Immediate Transparency Regarding Drone Activity Throughout Sussex County and State of NJ
 - h. Letter from Altice Dated January 15, 2025, with Payment of Franchise Fees for 2024
- 3. **REPORTS:** (Acceptance for Filing of the Following)
 - a. Sussex County Division of Health Inspection Report December 2024

Rose motioned to move Consent Agenda

Seconded: DeYoung Discussion: None Upon roll call vote:

Ayes: DeYoung, Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: None

DISCUSSIONS: None

OLD BUSINESS:

a. Public Hearing Ordinance 2025-01 - To Exceed the Municipal Budget Appropriation Limits and To Establish a Cap Bank

Mayor Raffay opened the meeting for public comments.

There being no public comments offered, DeYoung motioned to close Public Hearing and adopt the ordinance

Seconded: Phillips Discussion: None Upon roll call vote:

Ayes: DeYoung, Phillips, Qarmout, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: None

b. Public Hearing Ordinance 2025-02 - Salary Ranges

Mayor Raffay opened the meeting for public comments

There being no comments offered, Qarmout motioned to close Public Hearing and adopt the ordinance

Seconded: Rose

Discussion: Qarmout asked if changes to the salary ranges can be provided. The Township Committee responded that the changes were highlighted in the ordinance at introduction.

Upon roll call vote:

Ayes: DeYoung, Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: None

NEW BUSINESS:

a. Resolution 2025-55 - Set Clean Communities Day

Motion: Rose

Seconded: DeYoung

Discussion: Qarmout asked if this money is coming from the budget. The Township Clerk responded that the

money is from the Clean Communities Day grant.

Upon roll call vote:

Ayes: DeYoung, Phillips, Qarmout, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: None

b. Resolution 2025-57 - Farming Portions of Block 19, Lots 15 & 15.01 and Block 32, Lot 1

Motion: Rose Seconded: Phillips

Discussion: Qarmout asked if the amount not to exceed zero is allowed. The Township Attorney explained that the Township went out to bid last year. The contract can be extended for one year. The public bid was submitted at zero.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Phillips, Rose, Mayor Raffay

Nays: None

Abstentions: None Absent: None

c. Resolution 2025-58 - Spring Recreation Activities

Motion: Phillips Seconded: DeYoung Discussion: None Upon roll call vote:

Ayes: DeYoung, Qarmout, Phillips, Rose, Mayor Raffay

Nays: None Abstentions: None Absent: None

d. Minutes ready for approval - January 22, 2025, regular meeting and executive session

Motion: Rose

Seconded: DeYoung Discussion: None Upon roll call vote:

Ayes: DeYoung, Phillips, Rose, Mayor Raffay

Nays: None

Abstentions: Qarmout

Absent: None

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Budget Workshop - Due to the reassessment there was a slight delay in the finalization of assessment revenues. The budget workshop is scheduled for the next meeting Wednesday, February 19th. The goal is to have a draft budget emailed to the Finance Sub-Committee for their review before finalization.

Recreation Grant - The Local Recreation Improvement Grant was submitted before the January 31st deadline. The cost to repair and extend the current walking path is approximately \$100,000. With this amount being the award ceiling, we expect more scrutiny than the movie screen grant we received last year.

Environmental Committee - The Environmental Committee will hold its Reorganization Meeting tomorrow night at 5:30 p.m. Gwen Santos is the new Environmental Secretary; this is a position she has held previously.

MATTERS FROM THE GOVERNING BODY:

DeYoung thanked and congratulated the Allamuchy-Green First Aid Squad for hosting a very nice banquet for the installation of officers and recognitions. The amount of hours they put in is amazing and appreciated.

Phillips congratulated the Allamuchy-Green First Aid Squad. Phillips congratulated Lou Caruso for serving 50 years on the First Aid Squad.

Qarmout recognized the spirit of volunteerism in Green Township and is greatly appreciated.

Rose provided no report.

Mayor Raffay commented that Senator Kean contacted her today to see if there is anything the Township needs.

Vince Cruz, Green Township resident, officially earned his Eagle Scout award. Congratulations to Vince!

Mayor Raffay noted missing speed limit signs on some of the Township roads. The Township Clerk stated that it was recently brought to his attention; proper signage will be addressed.

Rose asked what the process is to change the speed limits. The Township Attorney responded that the Township Engineer would do a study, provide a recommendation and then an ordinance would be adopted to change the speed limit. Rose commented that some of the roads' speed limits should be adjusted.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney stated that the declaratory judgement action was filed; and to wait to the end of the month to see if any interested parties file.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance.

OPEN PUBLIC SESSION #2: Mayor Raffay opened the meeting for public comments.

Josephine Fracasso mentioned that Shotwell Road has no speed limit signs on the roadway.

There being no further public comments, Mayor Raffay closed Open Public Session #2.

EXECUTIVE SESSION: None

ADJOURNMENT:

Rose motioned to adjourn at 7:20 p.m.

Seconded: DeYoung Discussion: None All were in favor.

Mayor Raffay noted the next Township Committee Meeting is scheduled for **Wednesday**, February 19, 2025, at 7:00 p.m.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

Mark Zschack, RMC Township Clerk

Date Approved: February 19, 2025

ORDINANCE 2025-01

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, <u>N.J.S.A.</u> 40A:4-45.1 *et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-44.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Green in the County of Sussex finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$109,467.72 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Township of Green shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$109,467.72, and that the CY 2025 municipal budget for the Township of Green be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

ORDINANCE NO. 2025-01 TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF N.J.

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST

TOWNSHIP OF GREEN

Mark Zschack, RMC, Township Clerk

Virginia Raffay, Mayor

cc: Linda Di Lorenzo, CFO

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	V					
Phillips			V			
Qarmout						
Rose		√				
Mayor Raffay						

Record of Vote - Adoption:

11000111101 7 000	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	111011011	SECOND	1112	1,122		
Phillips		√	1			
Qarmout			V			
Rose						
Mayor Raffay			V			

INTRODUCED: January 22, 2025 ADOPTED: February 3, 2025 ADVERTISED: January 26, 2025 ADVERTISED: February 6, 2025

ORDINANCE NO. 2025-02 TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

"AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY"

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2025, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM	
Member, Township Committee	\$ 0.	\$ 2,000.	
Mayor, Township Committee	0.	2,500.	
Municipal Clerk/Registrar	45,000.	135,000.	
Deputy Clerk	15,000.	40,000.	
Deputy Registrar	3,000.	7,500.	
Deputy Clerk/Deputy Registrar	10,000.	65,000.	
Receptionist	7,500.	35,000.	
Clerk/Typist	2,000.	50,000.	
Chief Financial Officer/Treasurer	25,000.	110,000.	
Tax Assessor	25,000.	60,000.	
Certified Property Lists (Tax Assessor)	2,000.	5,500.	
Tax Collector/Tax Search Officer	25,000.	56,000.	
Fire Prevention Official	0.	5,000.	
Municipal Department Head (DPW Manager)	25,000	92,000.	
Secretary Board/Committee	3,500.	60,000.	
Court Treasurer	1,000.	5,000.	
Animal Control Officer	3,000.	12,000.	

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MIN. PER HR	MAX. PER HR
Supervisor Roads	\$ 20.00	\$ 50.00
Road Foreman	N.J. Min. Wage	40.00
Senior Road Repairer	N.J. Min. Wage	35.00
Road Repairer	N.J. Min. Wage	40.00
Superintendent of Public Works	30.00	45.00
Laborer	N.J. Min. Wage	35.00
Mechanic/Road Repairer	N.J. Min. Wage	35.00
Park Attendant	N.J. Min. Wage	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	30.00
Grant Writer	N.J. Min. Wage	35.00
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	20.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	N.J. Min. Wage	45.00
Seasonal/Road Repairer	N.J. Min. Wage	30.00

ORDINANCE NO. 2025-02 TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

POSITION	MIN. PER HR	MAX. PER H	IR
Seasonal/Truck Driver	N.J. Min. Wage	\$ 30.	.00
Recreation Director	N.J. Min. Wage	25.	.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.	.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.	.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.	.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Grant Administrator (stipend)	500	\$ 3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with	.00	250.
Township Committee approval)	<i>h</i>	
Deputy Emergency Management Coordinator	.00	1000.
(stipend)		
Secretarial (per meeting for attendance at Township	40.00	100.
Committee, Land Use Board, Open Space,		
Recreation, Environmental and other miscellaneous		
meetings)	-	
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator	500.	1,500.
(stipend)		
Seasonal/Recreation – other special programs	250.	1,500.
Municipal Housing Liaison (stipend)	.00	2,000.00
Alternate Deputy Registrar (stipend)	500.	1,000.
Fleet Manager (stipend)	.00	3,000
IT Consultant (stipend)	.00	1,000
Clean Communities Coordinator (stipend)	500.	1,200.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided

ORDINANCE NO. 2025-02 TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable

pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

NOTICE

The above-entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on January 22, 2025, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on February 3, 2025.

ATTEST:

TOWNSHIP OF GREEN, IN THE COUNTY OF SUSSEX

Mark Zschack, RMC, Township Clerk

Ungmen Kakfar Virginia/Raffay, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	V			
Phillips			V			v
Qarmout						\vee
Rose	√		V			
Mayor Raffay			V			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			\vee			
Phillips			\vee			
Qarmout	V		\checkmark			
Rose		$\sqrt{}$	\checkmark			
Mayor Raffay			√			

INTRODUCED: January 22, 2025 ADVERTISED: January 26, 2025 ADVERTISED: February 6, 2025

RESOLUTION 2025-55 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

CLEAN COMMUNITIES' DAY PAYOUT

WHEREAS, the Governing Body of the Township of Green, County of Sussex, State of New Jersey declares that Saturday, May 17, 2025, will be known as Clean Communities Day in Green Township; and

WHEREAS, the Governing Body further finds and declares that a payment be provided, from the Clean Communities Trust Fund to the non-profit organizations and volunteer employees that participate; and

WHEREAS, the Governing Body further finds and declares that the total payment, for all non-profit organizations to share evenly, is hereby set, at an amount not to exceed \$7,500.00; and

WHEREAS, the Governing Body further finds and declares that the stipend is hereby set for volunteer employees at the rate of \$150.00 per employee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that Saturday, May 17, 2025, will be known as Clean Communities Day and stipends as listed above will be provided.

DATED: February 3, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 3, 2025.

Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		$\sqrt{}$				
Phillips		· ·				
Qarmout	-		\checkmark			
Rose	√		\checkmark			
Mayor Raffay			\vee			

RESOLUTION 2025-57 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION REGARDING FARMING PORTIONS OF BLOCK 19, LOTS 15 & 15.01 AND BLOCK 32, LOT 1

WHEREAS, on April 15, 2024, the Governing Body adopted Resolution 2024-90 authorizing the Township Clerk and Mayor to execute a twelve (12) month contract with Mr. Peter J. Bast of Bast Dairy, Green Township, NJ, in the amount not to exceed \$0.00; and

WHEREAS, on May 16, 2024, a twelve (12) month agreement to farm portions of Block 19, Lots 15 & 15.01 and Block 32, Lot 1 between Mr. Peter J. Bast of Bast Dairy, Green Township, NJ and the Township of Green was executed; and

WHEREAS, it is in the best interest of the Township to extend this agreement for one year under 40A:12-14, et seq. for an additional twelve (12) months.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Green, County of Sussex, State of New Jersey, authorizes the Township Clerk and/or the Mayor to execute a twelve (12) month contract with Mr. Peter J. Bast of Bast Dairy, Green Township, NJ, in the amount not to exceed \$0.00.

DATED: February 3, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 3, 2025.

Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Mr. Peter Bast

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			$\sqrt{}$			
Phillips		V	V			
Qarmout			1			
Rose	1		1			-
Mayor Raffay			√			

RESOLUTION 2025-58 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN COUNTY OF SUSSEX, STATE OF NJ

SPRING RECREATIONAL ACTIVITIES

BE IT RESOLVED that the Township Committee of the Township of Green approves the following activities for the spring 2025 season as well as seasonal expenses and registration fees:

ACTIVITY	REGISTRATION FEE	SEASONAL EXPENSES
Easter Event/Egg Hunt Date: April 13th EverGreen Park	No Participation Fee	Not to Exceed \$450.00
Spring Yard Sale – May 3	\$5.00	Advertising only – not to exceed \$50.00
Green Township Day – June 7th EverGreen Park	No Participation Fee	Not to exceed \$4,500.00
Miss Green – June 7th EverGreen Park	Free to enter Free to watch	Not to exceed \$1,300.00
Movie in the Park – (2) Dates to be determined	No participation fee Drinks and snacks for purchase	Not to exceed \$,1000 for licensing

DATED: February 3, 2025

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do herby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on February 3, 2025.

Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Kim Mantz, Recreation Secretary

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	V			
Phillips	√		V			
Qarmout		и	√		3.	
Rose			V			
Mayor Raffay			√			